



2018 Stall Holder Application Form

The Eden Whale Festival Committee invites stallholders & Information/educational stalls to participate in the **Eden Whale Festival**. This is your opportunity to showcase your group/product to a large crowd of visitors and locals alike.

- Venue:** Barclay Street Sporting Ovals, Barclay Street Eden
Date/s: Saturday 3rd November Daytime Session: 10:30am-5pm (vehicles to be offsite by 9am). All day session: 10:30am-until Fireworks finish. Sites may be accessed from 6:00am
Fees: **All fees are non-refundable**

Information displays/stalls - No Charge - Free

Stall Guidelines: Stallholders must provide their own signage, tables, equipment, marquees and tent pegs or sandbags for anchoring and any other requirements. Vehicles must be offsite by designated hours. **All marquees must be secure with appropriate weights to hold marquee safely and securely.**

Food Guidelines: **Only fresh quality food products are to be marketed and sold. All food products must be sold in accordance with State and Federal food preparation and handling regulations.**

Stall holders selling food and beverages must comply with the NSW Food Authority's Guidelines for Food Businesses at Temporary Events copies can be downloaded from www.foodauthority.nsw.gov.au and be currently registered under NSW Food Authority and have in place a Food Notification Form for Temporary Events.

For further details refer www.foodnotify.nsw.gov.au

PUBLIC LIABILITY INSURANCE & SAFE FOOD HANDLING IS THE RESPONSIBILITY OF THE STALLHOLDER

- All applications must include a current copy of public liability insurance.
- Acceptance of the applications is at the sole discretion of the Eden Whale Festival Committee

ALL Stall Holders are strongly encouraged to provide their own generator, as electrical sites will be limited to 5 or less.

2018 Stall Holder Application Form

STALLHOLDER DETAILS

Business Name:

Contact Name:

Address:

Phone: Mobile no:

Email:

Type of product (inc brief description for marketing purposes):

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The stall size required **MUST** fit a fully erected stall (ie. annexe out, serving area out, free standing racks, if car/truck to be on site include that in measurements). We **WILL NOT** be able to reallocate sites or have a stall over the marked out site.

Type of Stall (please indicate)	Size Required
<input type="checkbox"/> Food	<input type="checkbox"/> 3m x 3m site - \$40
<input type="checkbox"/> Craft	<input type="checkbox"/> 6m x 6m Site - \$80
<input type="checkbox"/> Produce for sale	<input type="checkbox"/> Other - \$ tbc
<input type="checkbox"/> Clothing	<input type="checkbox"/> POWER - \$25 extra (limited to 5 or less)
<input type="checkbox"/> Other	<input type="checkbox"/> Daytime Session ONLY (10:30am-5:00pm)
<input type="checkbox"/> Education / Information Stall - FREE	<input type="checkbox"/> All Day Session (10:30am-until after Fireworks)

SPECIAL REQUIREMENTS (include here where you door, food service area opens out, etc)
Please indicate HERE if your stall is a CARAVAN. Give full dimensions including draw bar.

- Cheque/Money Order for \$_____ is enclosed made payable to Eden Whale Festival Inc
- Direct Deposit to : - IMB - BSB : 641-800 Account No. 200048491 (note your business name when depositing for reference)
- I have enclosed a Copy of my CURRENT Certificate of Currency for Public Liability Insurance (Minimum cover \$10million)
- I have enclosed my Food Business Notification Confirmation Notice & Reference Number if applicable

Applications close Wednesday, 24th October 2018

I agree to all the conditions mentioned above

Signed: Date: / /

Please post or email the completed form and other details with payment to:

Stallholder Form, Eden Whale Festival, PO Box 646, EDEN NSW 2551

email: admin@edenwhalefestival.com.au

For further information, please contact the EWF committee,