



2019 Stall Holder Application Form

The Eden Whale Festival Committee invites stallholders & information/educational stalls to participate in the **Eden Whale Festival**. This is your opportunity to showcase your food/drinks at the vibrant Barclay Sporting Complex.

- Venue:** Barclay Street Sporting Ovals, Barclay Street Eden
- Date/s:** Saturday 2nd November Daytime Session: 10:30am-5pm (**vehicles to be offsite by 9am**). All day session: 10:30am-until Fireworks finish. Sites may be accessed from 6:00am
- Fees:** All fees are non-refundable

Stall Guidelines: Stallholders must provide their own signage, tables, equipment, marquees and tent pegs or sandbags for anchoring and any other requirements. Vehicles must be offsite by designated hours. **All marquees must be secure with appropriate weights to hold marquee safely and securely.**

Food Guidelines: Only fresh quality food products are to be marketed and sold. All food products must be sold in accordance with State and Federal food preparation and handling regulations. Stall holders selling food and beverages must comply with the NSW Food Authority's Guidelines for Food Businesses at Temporary Events. Copies can be downloaded from www.foodauthority.nsw.gov.au and be currently registered under NSW Food Authority and have in place a Food Notification Form for Temporary Events. For further details refer www.foodnotify.nsw.gov.au

PUBLIC LIABILITY INSURANCE & SAFE FOOD HANDLING IS THE RESPONSIBILITY OF THE STALLHOLDER

- All applications must include a current copy of public liability insurance.
- Acceptance of the applications is at the sole discretion of the Eden Whale Festival Committee

ALL Stall Holders are strongly encouraged to provide their own generator, as electrical sites will be limited to 5 or less.

The Eden Whale Festival Committee encourages all stallholders to be environmentally conscious by considering alternatives to single use plastic products such as plastic bags, Styrofoam containers, plastic utensils and straws.

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STALLHOLDER DETAILS

Business Name:

Contact Name:

Address:

Phone: Mobile no:

Email:

Type of product (inc brief description for marketing purposes):

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The stall size required **MUST** fit a fully erected stall (ie. annexe out, serving area out, free standing racks, if car/truck to be on site include that in measurements). We **WILL NOT** be able to reallocate sites or have a stall over the marked-out site.

Fees: All fees are non-refundable

FOOD STALLS prices are \$70 for a 3m x 3m site and \$120 for a 6m x 6m site
 ALL OTHERS will be \$50 for a 3m x 3m site and \$90 for a 6m x 6m site except for information/educational stall which are free.
 POWER will be \$50. (limited to 5 or less)

TYPE OF STALL			
	Food		
	Produce		
	Craft		
	Clothing		
SIZE	3m x 3m		6m x 6m
	POWER \$50 (limited to 5 or less)		

SESSION	
	Daytime sessions ONLY (10:30am-5:00pm)
	All Day Session (10:30 until after Fireworks)

- Cheque/Money Order for \$_____ is enclosed made payable to Eden Whale Festival Inc
- Direct Deposit to: - IMB - BSB: 641-800 Account No. 200048491 (note your business name when depositing for reference)
- I have enclosed a Copy of my CURRENT Certificate of Currency for Public Liability Insurance (Minimum cover \$10million)
- I have enclosed my Food Business Notification Confirmation Notice & Reference Number if applicable

Applications close Wednesday, 24th October 2019

I agree to all the conditions mentioned above

Signed: Date: / /

Please post or email the completed form and other details with payment to:
 Stallholder Form, Eden Whale Festival, PO Box 646, EDEN NSW 2551.
 For further information, please contact the EWF committee,